

Northwood School District Invitation To Bid  
REGULAR STUDENT TRANSPORTATION TO NORTHWOOD SCHOOL  
AND COE-BROWN ACADEMY  
ITB– NORTHWOOD 07-17

**The Northwood School Board** (hereinafter the BOARD) invites interested persons to bid on the transportation of Northwood pupil's to Northwood School, and Coe Brown Northwood Academy. The successful bidder (hereinafter the CARRIER) will receive a contract for a three-year period beginning July 1, 2017 and ending June 30, 2020. Prices must be submitted, with all required information in full according to the following specifications, which shall become a part of the contract.

1. The contract may be terminated by the BOARD after due hearing under the following conditions.
  - A. Whenever, in judgment, pupils are not properly conveyed.
  - B. Whenever proper supervision of pupils is not exercised by the CARRIER;
  - C. For any breach of contract by the CARRIER;
  - D. Whenever, in its judgment, the conveyance used is unsatisfactory for the transportation of pupils.
2. No commercial merchandise shall be carried on any school bus route.
3. Motor, brake, and all other specifications of all new buses will meet state and federal regulations. The busses used on regular routes shall, at a minimum, have a capacity of eighty-four (84) student passengers. Smaller buses may be used for conveying small groups of students on charter trips at the discretion of the CARRIER, except that use of small busses shall not result in a higher cost (e.g., because of the need for additional busses resulting from small capacity). Mud and snow tires are required on all rear wheels and/or chains must be available for regular tires.

**Bid Acceptance and Rejection:** The Northwood School District reserves the right to accept or reject any and all bids in whole or in part; to award the bid to other than the low bidder if deemed in the best interest of the School District in the sole discretion of the School Board; to accept the bid on one or more items of the proposal, on all items of the proposal or any combination of items of the proposal. The School District reserves the right to waive any informality in, any and all bids or any part of any bid. Any bid may be withdrawn prior to the scheduled opening of bids. Any bid received after the time and date specified shall not be considered. The School District also reserves the right to negotiate with a bidder when all bids exceed the budgeted appropriation. Responsive Proposals shall provide that the terms of the Proposal shall remain valid for at least 120 days. The Bidder shall be responsible for any and all expenses it may incur in preparing proposals.

**Bids for regular school bus routes will be accepted and shall include the following:**

- ❖ The cost of 100% performance bond for the term of the contract;
- ❖ The cost of liability insurance, naming the Northwood School District as co-insured.
- ❖ Semiannual bus evacuation drills;
- ❖ Physicals for school bus drivers will be done in compliance to U.S. Department of Transportation;
- ❖ Criminal record checks for school bus drivers in accordance with the requirements of State of NH.

**Late Bids:** Any bids received after the specified date and time will not be considered. Fax and electronic mail bids will not be considered.

**Section I: General Conditions**

- 1) The successful bidder shall submit to the Superintendent of Schools and inventory and/or description of buses proposed for purchase for use under this contract, including make, model, engine specifications and capacity.
- 2) The term of the contract is for the 7/1/2018-6/30/2020 school years (three years).
- 3) The successful bidder will be the only carrier permitted to furnish school bus transportation for the Northwood School District to students attending Coe Brown Northwood Academy, with the following exceptions: (a) that the School Board reserves the right to transport special education students by other carriers.
- 4) Bidder shall provide a list of at least five school districts or school organizations they have provided transportation services to in the last three years. The list will include the name of the school district, contact person, and phone number.

5) The current starting and ending times of the schools are as follows:

Northwood School	Start Time:	7:50 am
	End Time:	2:20 pm
Coe Brown Academy	Start Time:	7:50 am
	End Time:	2:34 pm

- 6) All bidders must submit with their proposal evidence from an insurance company, licensed to do business in the State of New Hampshire that will provide the bidder with a performance bond in the amount required herein if the bidder is successful.
- 7) A performance bond, in the total estimated amount of the annual contract, will be required. The Carrier shall procure and maintain in force a performance bond from an insurance company conditioned upon the faithful performance of the terms of the contract, in an amount equal to one hundred percent of the contract. The Northwood School District will not pay for the bond. In addition the successful bidder agrees to carry insurance in the amount specified in Section 18.
- 8) The School Board may promulgate polices dealing with student welfare, conduct, and control. The Carrier must comply with all such policies. Bidders must comply with current School Board policies, which are enclosed with these specifications. The Carrier will administer student discipline in accordance with School District Policy
- 9) The Carrier will transport only students for the term of the contract. Bus drivers shall not be permitted to carry any person, other than students assigned to the bus, or a school officer, teacher or chaperone while transporting students with the exception of Carrier employees, such as supervisors or driver trainees, and bus monitors. No exceptions will be permitted unless special permission has been obtained from the Northwood School District.
- 10) Each bidder must furnish a schedule of vehicles to be used in fulfilling the terms and conditions of this contract.

- 11) Each bidder must list any legal proceedings, disciplinary actions, administrative proceedings, arbitration, or mediation pending against them or any such proceedings that have been resolved in the last five years.
- 12) The successful bidder will provide a transportation manager or supervisor who shall be responsible for all matters relating to the administration of pupil transportation services, special arrangement and contract administration. This shall include but not be limited to the availability of all buses and equipment; all matters of vehicle maintenance and inspection, hiring, training and supervision of bus operation, scheduling, driver training, and ongoing driver certification (including mandatory drug testing and criminal history records checks as required by RSA 189:13-a), bus evacuation drills, parent and community related student safety, student bus behavior, and assistance to the District on pupil transportation projects and budgeting. It is required that this person be available on a daily basis.
- 13) The Northwood School District's school year is 180 days. The Superintendent of Schools reserves the right to cancel scheduled days because of weather or other emergencies. If the Carrier transports students, for any reason, for more or less than 180 days, the contract price will be adjusted at the contracted unit price.
- 14) The Northwood School Board reserves the right, at any time during the term of the contract, to terminate the contract when in the School District's judgment, students are not properly transported, the Carrier has not properly supervised students, the Carrier breaches the contract, or the School District deems the Carrier's performance unsatisfactory. The Northwood School District shall have the right to declare the Carrier in default if (a) the Carrier becomes insolvent; (b) the Carrier makes an assignment for the benefit of creditors; (c) a voluntary or involuntary petition of bankruptcy is filed by or against the Carrier; or (d) the Carrier is unable to provide evidence of required insurance coverage as set forth below. If the Carrier is declared in default for any reason, the Northwood School District shall have the right to terminate the contract. In the event of a contractual termination, the Northwood School District reserves the right to employ another carrier to complete the term of this agreement. The original Carrier shall be responsible for any extra or additional expense or damages suffered by the Northwood School District. In that event, the Carrier will be required to indemnify the Northwood School District for any loss that may be sustained. The termination of the contract by the District will be without cost or penalty to the District. The District shall only be liable to pay the Carrier for the amounts due to the Carrier as of the date of the breach.
- 15) The Carrier agrees to be in full compliance at all times with all laws, rules, and regulations of the United States, State of New Hampshire, local authorities and the Northwood School District, including insurance requirements, and shall carry all such insurance. The said insurance will protect the Districts, its officers and employees, from any claims and demands, actions and causes of actions, damages, costs, loss of service, expenses and compensation.
- 16) The carrier agrees to maintain and pay for all Unemployment and Workers' Compensation insurance as may be required by both Federal and State of New Hampshire laws on all his/her employees engaged in the performance of the terms of the contract. Copies of said insurance policies shall be filed with the Board prior to inception of services under this contract Agreement.
- 17) The Northwood School Districts shall pay the successful bidder on a monthly basis, with a total of 10 equal payments. Carrier shall submit monthly invoices for services provided, with the first payment being in the month of September.
- 18) Liability Coverage: During the term of the contract the Carrier shall maintain general liability coverage in an amount not less than \$3,000,000, and commercial vehicle liability coverage for bodily injury and property damage in the amount not less than \$5,000,000 combined single occurrence limit, and workers' compensation coverage as required by federal and state statute. Certificates of insurance naming Northwood School District and SAU 44 as additionally insured entities must be filed with the SAU 44 Superintendent of Schools within

two (2) weeks of the award for services. The Insurance Certificate shall provide that no less than thirty (30) days prior written notice of insurance cancellation or material change in coverage shall be afforded to Northwood School District.

- 19) Indemnification: The Carrier shall defend, hold harmless, and indemnify to the maximum extent provided by law, Northwood School District, the Northwood School Board, their officers, agents, employees from and against any and all claims, suits or demands for injuries or damages of any kind to any person or firm, in any way arising out of the performance of the contract whether such operations be performed by the Carrier itself, or anyone directly or indirectly employed by it or any other person or company retained in any way by it to carry on all or a portion of the operations necessary to abide by the terms of this contract and regardless of whether the instrumentality causing such personal injury, death, property damage, or other loss is owned in whole or in part by the Carrier.
- 20) Contract Documents. The contract documents shall consist of the "Request for Proposal - Regular Student Transportation to Coe-Brown Northwood Academy and Northwood Elementary for Northwood School District ", any questions and written explanations or clarifications of the ITB provided, all documents submitted by the Carrier in satisfying this request, and signed contractual agreements executed in a form approved by SAU 44 and the Northwood School District.
- 21) No escalation clause. The contract will not include any escalation clause for increased costs due to fuel, repair, maintenance, replacement, or employee compensation or benefits

## **Section II: Routes and Schedules**

The successful bidder shall provide sufficient vehicles and drivers to maintain pupil transportation times compatible with existing schedules. The Head Master at Coe Brown Northwood Academy and the Principal of Northwood School must be notified whenever buses are running late. In the event that the school starting and ending times are changed by Coe Brown Northwood Academy and/or Northwood School during the term of the Contract, the successful bidder shall make the necessary adjustments to comply with the changed times.

- 1) The Carrier is responsible for establishing routes and bus stops using relevant School Board policies.
  - a. The initial route schedule and stops shall be submitted to the Superintendent of Schools or his/her designee for review by **July 15, 2017**. The proposed schedule shall be submitted to at least two local newspapers by **August 15, 2017**.
- 2) Route adjustments: The Carrier shall be flexible in adjusting routes to meet changing factors. The Carrier shall also be flexible in extending routes to accommodate new residential developments or to serve pupils moving into areas where pupils initially did not live. The Carrier shall not receive any increased payment because of an increase in the number of pupils transported or change in routes.
- 3) Routes are to be planned so that students do not arrive at school more than ten minutes prior to opening, wait at the close of school more than ten minutes, and that the ideal route shall be 25 minutes but in no case may a route be more than 50 minutes.
- 4) The Carrier will maintain routes and time schedules as set and will give prompt notice if any difficulty develops. Changes in routes or time schedules shall be made only after prior notification to the Superintendent of Schools or his/her designee. The Carrier is responsible for communicating route schedules to families and pupils. Whenever a route change occurs, the Carrier is responsible for notifying families and pupils.

- 5) The Successful bidder shall conduct training sessions for pupils in such areas as safety, conduct, good riding habits, emergency procedures, bullying, etc. Classroom space and time will be made available.
- 6) The successful bidder will meet at least semi-annually with the District for the purpose of reviewing any concerns by either party regarding student conduct, discipline or operations. Other meetings may be scheduled as needed.

### **Section III: Buses**

- 1) A bidder must provide sufficient buses to comply with all proposals and alternatives.
- 2) All vehicles provided by the successful bidder must comply in every respect with all local, New Hampshire State and federal laws, regulations, and ordinances applicable to the transportation of pupils.
- 3) The successful bidder will provide spare buses in the event of a failure of one of the buses. Spare buses must be available within 20 minutes of a breakdown.
- 4) Standees will not be permitted.
- 5) The successful bidder agrees that buses will not operate above rated capacity.
- 6) No vehicle may be more than five years old during the life of the contract. The bidder must provide a list of buses to be used showing: make, year of manufacturer, mileage, and condition of vehicle with their bid submittal.
- 7) Each vehicle shall be equipped with a digital camera for surveillance and monitoring student behavior.
- 8) All buses must have “**Northwood School District**” written on the sides along with a route number. They must be at least five inches (5”) in height on each side of the bus near the front (immediately behind the main door on the right side of the bus). The numbers must all appear on the front of the bus next to the School Bus sign and on the rear of the bus between the brake lights and the registration plate.
- 9) If at any time during the term of this contract additional buses or fewer buses are required, the Carrier will provide or delete buses at the existing contract rate. The School Board reserves the right to increase or decrease the number of buses upon written notice to the Carrier. The Carrier must comply within two (2) weeks after receipt of written notification. An adjustment in the contract price shall be made for any increase or decrease in the number of buses.
- 10) The School Board estimates that two (2) eighty-four (84) passenger busses will be needed on a daily basis for transportation of Northwood School District students to and from Coe Brown Academy.
- 11) Radio Communication. All buses shall be equipped with two-way radio communication equipment having sufficient capacity for communication between each bus and the Carrier's dispatch terminal.
- 12) Inspection. All buses must be cleaned and inspected daily. Daily inspection will include but not be limited to brakes, lights, tires, radiators, oil, gas, and heaters, all equipment related to wheelchair accessibility, and all safety appliances and accessories. Records of such inspections shall be maintained by the Carrier, and made available to SAU 44 and the Northwood School District upon request. The SAU and the District reserves the right, at the sole cost of the Carrier, to require inspection and certification of the condition of the buses at any time by the Division of Motor Vehicles of the New Hampshire Department of Safety.

A vehicle not passing the daily inspection shall not be utilized to transport students until it will pass the daily inspection. A pass will be deemed to mean that all inspected items are in good working order.

- 13) Regular Service Interval. A regular schedule for servicing all vehicles consistent with manufacturer's recommendations and fleet maintenance standards shall be maintained and shall include, but not be limited to oil, grease, tires, battery, brakes, lights, all equipment related to wheelchair accessibility, and all safety appliances, monitors, and accessories. Records of maintenance activities shall be maintained by the Carrier, and made available to SAU 44 and the District upon request.
- 14) Bus Cleanliness. The buses shall be cleaned each day, and through the day as required, to help ensure a healthy and safe environment for the passengers.

#### **Section IV: Drivers**

- 1) There will be no smoking by driver while transporting children to and from school or during any other student transportation activity.
- 2) The successful bidder will furnish to the School Board a list of all drivers at least 30 days prior to the start of the school year. All drivers are subject to a criminal record check in accordance with RSA 189:13-a.
- 3) All drivers must be properly licensed to drive the vehicles to which they are assigned, and will be in good physical condition at all times during which they are engaged in driving duties. The successful bidder will conduct mandatory drug and alcohol testing and that it will furnish copies of the results to the Superintendent of Schools on request. The successful bidder agrees that all regular and substitute drivers employed by them will be 18 years of age or older. All drivers and other employees utilized in providing services to the Northwood School District shall be paid by the Carrier. No driver or any other employee utilized by the Carrier shall be considered an employee of the Northwood School District, and the Carrier alone shall be responsible for the acts, omissions, conduct, and control of any personnel in its employ.
- 4) Drivers will not leave the bus unattended when children are in a bus. In an emergency the safety of the children is the first priority.
- 5) All drivers are subject to School Board approval. The School Board may withdraw its approval of any driver who does not meet the standards of good moral character and is not a good example for children. The Carrier shall provide the Northwood School District prior to August 30 of each year of the contract with the names of drivers, substitutes, and alternates. The Carrier shall remove any driver if requested by the School District in its sole discretion. If the Carrier knows or should have known that any driver assigned by the Carrier to drive a District bus is charged and/or convicted of any traffic violation or other crime, the Carrier shall notify the School Board in writing within twenty-four (24) hours of the charge and/or conviction and specify the name of the driver, date of violation or crime, and nature of violation or crime.
- 6) Pupils are not allowed to leave any school bus except at their regularly designated stops unless there is a specific approval by the Superintendent of Schools or his/her designee.
- 7) The speed and method of operation of buses shall insure a high degree of student safety.
- 8) Drivers may be requested to enforce a bus pass system. The system will be developed in conjunction with the successful bidder.
- 9) When picking up or dropping off students at respective schools only approved pick up and drop off points will be used

10) The School Board may establish policies/codes of conduct for students riding buses, and school bus drivers will be required to enforce those policies/codes of conduct.

11) Requirements

- a. All bus drivers shall be of good health, reputable character, and exhibit an ability to work cooperatively with students, student families, SAU 44, the District and members of the public.
- b. All bus drivers will enforce those rules of behavior required by the District and the Carrier. Operators or the Carrier's designee shall report in writing to SAU 44 and District, on a form provided by the Carrier, the names and offenses of students who fail to abide by the expected rules of behavior while on the bus.
- c. No driver will allow children to leave the bus except at scheduled stops unless authorized by the District.
- d. Drivers are to remain on the bus at all times when children are on board except as relieved by an authorized adult.
- e. A driver shall make certain that all children are seated and the aisle is clear before moving the bus at each bus stop.
- f. A driver does not have the authority to refuse transportation to any eligible child, nor does a driver have the authority to remove a child from the bus.
- g. Drivers shall not be permitted to carry any person, other than students assigned to the bus, or a school officer, teacher or chaperone while transporting students without the express written consent of the Carrier and District with exception of Carrier employees such as supervisors or driver trainees, and bus monitors.
- h. Drivers shall not permit any person other than authorized law enforcement and emergency personnel (or those identified above) to step aboard the bus while students are present in the vehicle.

12) Tobacco Use. Bus drivers may not use any tobacco products while transporting students, while alone on the bus or while on SAU 44 or District property.

13) The Carrier must make an oral report and a detailed written report to the Superintendent or his/her designee within twenty-four (24) hours of any accident involving a school bus operating for the District, or of any disturbance, irregularity or injury arising out of the conduct of any passenger.

**Section V: Adjustments**

During the term of the contract there may be situations when adjustments may need to be made to the existing contract. Examples: Extracurricular change, change in program, population shift, redistricting, financial conditions, late runs, activity bus, etc. It is agreed that the district may delete, add or change portions of the transportation system if financial conditions warrant the change.

**Section VI: Proposal Specifications**

Proposals must include the following information:

- 1. A general profile of the firm, including the location of the transit terminal in and from which buses will be housed, dispatched and maintained.

2. Appendix A - "ITB Quotation Form" completed and signed for the base request and the alternate.
3. An inventory listing of buses to be used. This listing shall include the make of the bus and bus body, year of the bus' manufacture, capacity, present mileage, and general condition for each bus.
4. A statement regarding the respondent's training and safety programs for bus drivers.
5. A statement regarding the respondent's recruitment programs to hire and retain bus drivers.
6. Names, addresses, phone numbers, and contacts in other public school systems, particularly those similar in size to SAU 44 and the Northwood School District, for whom similar services have been delivered in the past five years, or are currently being delivered.
7. A statement regarding any past or pending litigation, administrative proceedings, arbitration, or mediation with a client.
8. The name, address, telephone number, fax number, cell phone number, and email address of the firm and the contact person for this proposal.
9. Three (3) copies of the completed proposal and one signed original document are requirements at submission. Respondents may additionally be asked to provide copies of audited financial statements for the most recent three (3) fiscal years, and/or a five (5) year loss run history from the respondent's insurance company, a letter from the respondent's insurance broker to the effect that the carrier has not defaulted or had a contract terminated for cause in the last five years.

## **Submission and Opening of Proposals**

1. Proposals must be submitted in sealed envelopes clearly marked "**ITB – NORTHWOOD 07-17 Regular Student Transportation to Northwood School AND Coe Brown Academy Northwood Academy**" no later than **2:00 PM EST on Monday, July 10, 2017** and must include **Schedule A**.
2. Proposals may be delivered in person, by courier or by USPS to the SAU 44 Business Office, 23A Mountain Avenue, Northwood, NH 03261. *Proposals submitted by facsimile or electronic mail will not be considered.*
3. All proposals will be opened at the above date, time and place, but will only be available for inspection by interested parties following the award of the contract, including any further action by SAU 44 or the Northwood School District respecting the Responsive Proposals.
4. Any information provided in a proposal becomes available for public inspection and distribution as required under New Hampshire "right-to-know" laws. All proposals will become the property of SAU 44 and the Northwood School District.

## **Further Information**

Carriers interested in making a submittal are directed not to make personal contact with the Superintendent, Assistant Superintendents or any member of the SAU 44 Board, and/or Northwood School Board Members or employees or agents from the Northwood School District. Any contact will constitute grounds for disqualification of consideration. Questions about the ITB, its content, proposal format or any other questions deemed necessary to submit a qualified proposal must be E-mailed to: Dr. Robert Gadowski, Superintendent, [rgadowski@nhsau44.org](mailto:rgadowski@nhsau44.org)

REGULAR STUDENT TRANSPORTATION TO NORTHWOOD SCHOOL  
AND COE-BROWN NORTHWOOD ACADEMY  
ITB – NORTHWOOD 07-17

(This form becomes Schedule A upon signature of a contract)

The undersigned agrees to furnish Pupil Transportation as described in the Specifications for REGULAR STUDENT TRANSPORTATION TO NORTHWOOD SCHOOL AND COE-BROWN NORTHWOOD ACADEMY at the following costs for the 2018-2020 school years:

1. Total cost per bus with 84/77 passenger capacity  
per the specifications for 180 days \$ \_\_\_\_\_

Date \_\_\_\_\_

Name of Company \_\_\_\_\_

Address \_\_\_\_\_

Town \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Authorized Company Representative (Print Name) \_\_\_\_\_

Signature \_\_\_\_\_

# **NORTHWOOD BUS ROUTES**

**Depart CBNA @ 7:15 W/B onto 1<sup>st</sup> NH Turnpike**

	938 1 <sup>st</sup> NH Tpk	
<b>7:20</b>	<b>Turn left onto Lakeshore Drive</b>	<b>2:35</b>
	41 Lakeshore Drive	
	58 Lakeshore Drive	
	Lakeshore Drive @ Pinehurts Street (including Pleasant View Ave)	
	Lakeshore Drive @ Park Street	
	Lakeshore Drive @ Wildwood Ave	
	151 Lakeshore Drive (CROSS)	
	<b>Turn right onto 1<sup>st</sup> NH Turnpike east bound</b>	<b>2:35</b>
	1481 1 <sup>st</sup> NH Tpk (@ car dealers)	
<b>7:25</b>	1455 1 <sup>st</sup> NH Tpk. @ J & B Auto	<b>2:40</b>
	1 <sup>st</sup> NH Tpk. @ Evans Ln.	
	1 <sup>st</sup> NH Tpk. @ Old Dump Rd.	
<b>7:28</b>	1 <sup>st</sup> NH Tpk. @ Denmark Dr.	<b>2:45</b>
	1097 1 <sup>st</sup> NH Tpk	
	<b><u>Turn right onto Harvey Lake Rd.</u></b>	
	72 Harvey Lake Rd.	
<b>7:31</b>	<b>Turn @ Ash St. stop @ Birch St.</b>	<b>2:50</b>
	60 Harvey Lake Rd.	

**8/31/16**

## AM'S LEAVE CBNA YARD TO BOW LAKE ROAD

**7:20 Bow Lake Road onto Sherburne Hill Rd. 2:30**

13 Sherburne Hill Rd. (cross)

Sherburne Hill Rd. @ Knowles Way (cross)

Sherburne Hill Rd. @ Bryant Rd. (cross)

202 Sherburne Rd.

**7:25 Ridge Rd. @ Angela Drive (cross) 2:35**

(Includes 353,359,377 Ridge Rd & Gaviet @ Angela Dr.)

320 Ridge Rd. (cross)

**Left onto Tasker Hill Rd left onto Temperance Hill Rd.**

17 Temperance Hill Rd.

**Right onto Tasker Hill Rd. left onto Ridge Rd.**

257 Ridge Rd. (cross)

224 Ridge Rd. (cross)

202 Ridge Rd. (cross)

Ridge Rd. @ Carrie Lane (cross)

**7:30 100 Ridge Rd. & Sky Farm Rd split stop ½ way (#100 cross) 2:40**

100, 97, 95 & 92 Ridge Rd. split stop ½ way (#92 cross)

69 Ridge Rd.

41 Ridge Rd.

**PM Take right on to 1<sup>st</sup> NH Turnpike to CBNA for CB West**

**8/26/16**

	<b><u>Right onto 1<sup>st</sup> NH Turnpike EAST</u></b>	2:30
7:23	1 <sup>st</sup> NH Turnpike @ Davlynn Street 23 1 <sup>st</sup> NH Turnpike	
7:25	<b><u>Left on to Cooper Hill Road(swing left thru apt.pkg lot) Pick up</u></b>	2:32
	26 1 <sup>st</sup> NH Turnpike 78 1 <sup>st</sup> NH Turnpike	
	<b><u>Turn right on to Rochester Road</u></b>	
	114 Rochester Road 138 Rochester Road	
7:30	<b><u>Turn around at Tough Tymes Grill</u></b>	2:37
	185 Rochester Road Rochester Rd @ Priest Road Rochester Rd. @ Church St.	
	<b><u>Right on to 1<sup>st</sup> NH Turnpike and slight right onto Green Street</u></b>	
7:36	31 Green Street (CROSS) 49 Green Street (CROSS)	
	<b><u>Right onto 1<sup>st</sup> NH Turnpike</u></b>	
	338 1 <sup>st</sup> NH Turnpike 340 1 <sup>st</sup> NH Turnpike 372 1 <sup>st</sup> NH Turnpike	2:41

(Driver also drives CB MID)

**8/31/16**

**Leave bus yard at 7:00 take left onto 1<sup>st</sup> NH Turnpike**7:08 1446 1<sup>st</sup> NH Turnpike 2:281520 1<sup>st</sup> NH Turnpike7:10 1<sup>st</sup> NH Turnpike @ Spruce Cove Road**Left at lights on to Route 107 then left on to Gulf Road**

Gulf Road @ Turner Drive

7:19 Gulf @ Cole Road (**pick up then turn**) 2:37

161 Gulf Rd.

7:21 Gulf @ Lynn Grove 2:40

7:22 Gulf @ Oakwood Drive

7:24 Gulf Road @ State boat ramp

**Take right on to Route 107, then right at lights**7:30 1<sup>st</sup> NH Turnpike @ Association Way 2:501<sup>st</sup> NH Turnpike @ Wood Terrace1<sup>st</sup> NH Turnpike @ North Lane**5/4/16**

**Leave bus yard at 6:50      take left onto 1<sup>st</sup> NH Turnpike      Leave School**

6:51	654 1 <sup>st</sup> NH Turnpike	2:30
	674 1 <sup>st</sup> NH Turnpike	
	710 1 <sup>st</sup> NH Turnpike	
	712 1 <sup>st</sup> NH Turnpike	
	758 1 <sup>st</sup> NH Turnpike	

**Right onto Bow Lake Rd**

	38 Bow Lake Road	
	172 Bow Lake Road	
6:55	Bow Lake Rd @ Young's Crossing (CROSS)	2:37
	Bow Lake Rd @ Bennett's Bridge Rd	
	Bow Lake Rd @ Friendship Cove	
	Bow Lake Rd. @ Corson Drive <b><u>Turn Around</u></b>	

7:00	357 Bow Lake Road	2:42
	Bow Lake Rd. @ Coe Woods	
	281 Bow Lake Road	
	47 Bow Lake Road	
	13 Bow Lake Road	

**RIGHT ONTO 1<sup>ST</sup> NH TPK WEST BOUND**

7:05	1000 1 <sup>st</sup> NH Turnpike	2:49
	1060 1 <sup>st</sup> NH Turnpike	
	1232 1 <sup>st</sup> NH Turnpike	
	1446 1 <sup>st</sup> NH Turnpike	
	1520 1 <sup>st</sup> NH Turnpike	
7:10	1 <sup>st</sup> NH Turnpike @ Spruce Cove Road	2:54

**Left at lights on to Route 107 then left on to Gulf Road**

	Gulf Road @ Turner Drive	
	180 Gulf Road	
7:19	Gulf @ Cole Road ( <b><u>pick up then turn</u></b> )	3:04
	161 Gulf Road	
7:25	Gulf @ Lynn Grove	3:05
	Gulf @ Oakwood Drive	
7:27	Gulf Road @ State boat ramp	3:07

**Take right on to Route 107, then right at lights**

7:33	1 <sup>st</sup> NH Turnpike @ Association Way	3:13
	1551 1 <sup>st</sup> NH Turnpike	
	1 <sup>st</sup> NH Turnpike @ Wood Terrace	
	1097 1 <sup>st</sup> NH Turnpike ( <b><u>Possibly going on Route 1</u></b> )	

New stops may NOT have been all added. Waiting on list from school.

This Route was previously Rt. 1, but with prior board approval, it became Rt. 4 for 2016-17

Bow Lake Road and some of 1<sup>st</sup> NH Turnpike stops taken from Rt. 7 and temporarily added to this Route.

6:51	1 <sup>ST</sup> NH Turnpike @Mtn. View	2:27
	417 1 <sup>st</sup> NH Turnpike	
	381 1 <sup>st</sup> NH Turnpike	
	359 1 <sup>st</sup> NH Turnpike	
	355 1 <sup>st</sup> NH Turnpike	
	1 <sup>st</sup> NH Turnpike @ <b>Bow Street</b>	
	26 Upper Deerfield @1 <sup>st</sup> NH Turnpike	
	281 1 <sup>st</sup> NH Turnpike	
	253 1 <sup>st</sup> NH Turnpike	
	207 1 <sup>st</sup> NH Turnpike	
6:59	<b>Right on to Mountain Ave</b>	2:35
	124 Mountain Ave.	
	142 Mountain Ave.	
	156 Mountain Ave	
7:02	<b>Right on to Old Mountain Road</b>	2:38
	24 Old Mountain Road	
	@Upper Deerfield Road	
7:07	<b>153 Old Mtn. Rd.– TURN AROUND</b>	2:42
	113 Old Mountain Road	
	95 Old Mountain Road	
	41 Old Mt Rd.	
7:10	<b>Right on to Mountain Ave.</b>	2:47
	276 Mountain Ave.( <b>PM ONLY</b> )	
	332 Mountain Ave.	
7:13	<b>AM Mtn Ave @ Deerfield Road</b>	2:51
	<b>PM turn @ Deerfield Rd (THEN DROP)</b>	
	<b>Right onto Lower Deerfield Road TURN AT STATE FORREST ON RIGHT</b>	
	161 Lower Deerfield Road	
	Lower Deerfield Rd.@ Bigelow	
7:19	<b>Right on to Lucas Pond Road</b>	2:55
	@ Lower camp Road	
	Lucas Pond @ Bunker Lane	
7:24	Into <b>Twombly Road – TURN AROUND</b>	2:58
	161 Lucas Pond Road	
	<b>Lucas Pond Road, right on to Mountain Ave.</b>	
	<b>Straight thru lights left onto Strafford Rd</b>	
7:31	16 Strafford Rd.	
	62 Strafford Rd.	
	<b>2<sup>nd</sup> entrance onto Allen Farm Rd.</b>	
	124 Allen Farm Rd.	
	117 Allen Farm Rd.	
	83 Allen Farm Rd.	
	53 Allen Farm Rd. (CROSS)	3:07
7:40	@ School	12/1/2016

	<b><u>Leave bus yard @ 6:26 west bound</u></b>	
	1 <sup>st</sup> NH Turnpike @ Harmony Rd.	2:53
	1 <sup>st</sup> NH Turnpike @ David Dr.	
	<b>Upper Bow St</b>	
6:30	1 <sup>st</sup> NH Turnpike @ Mountian View	
	<b><u>(pull off for traffic)</u></b>	2:58
	1 <sup>st</sup> NH Turnpike @ Lower Bow	
	251 1 <sup>st</sup> NH Turnpike <b>PM ONLY</b>	
6:32	<b><u>Turn right onto Mountain Ave.</u></b>	
	<b><u>PM only @ Library</u></b>	
	60 Mountain Ave.	
	142 Mountain Ave.	
	Mountain Ave. @ Old Mountain Rd. <b>(PM Only)</b>	3:00
	376 Mountain Ave	
	<b><u>Turn around @ Deerfield Rd.</u></b>	
6:35	@Lower Deerfield Rd.	3:02
6:39	<b><u>Turn right onto Lucas Pond Rd.</u></b>	
	Lucas Pond Rd. @ Camp Yavneh <b>(AM Only)</b>	
	@ Upper Camp Rd.	
	116 Lucas Pond Rd.	
	<b><u>Turn around @ Bunker Rd.</u></b>	
	<b><u>Turn right onto Mountain Ave.</u></b>	
	149 Mountain Ave Rd.	
6:43	<b><u>Turn right onto 1<sup>st</sup> NH Turnpike</u></b>	
6:46	1 <sup>st</sup> NH Turnpike@ Davlynn Estates	3:09
	28 1 <sup>st</sup> NH Turnpike	
6:48	<b><u>Turn around @ Copper Hill Rd.</u></b>	
	138 Rochester Rd.	
6:50	<b><u>Turn right onto Rochester Rd.</u></b>	
	<b><u>Turn around @ Tough Tymes Pub</u></b>	
	185 Rochester Rd @Priest Rd.	
6:54	<b><u>Turn right onto Srafford Rd. Left onto Allen Farm Rd. 2<sup>nd</sup> Entrance</u></b>	3:13
	12 Allen Farm Rd.	
	63 Allen Farm Rd.	
	83 Allen Farm Rd.	
7:00	<b><u>Turn right onto Strafford Rd. right onto Rochester Rd.</u></b>	3:19
	Rochester Rd.@ Pine View Dr.	
	Rochester Rd. @ Church St.	
	<b><u>Turn right onto Route 4 right onto Green St.</u></b>	
	<b><u>Turn right onto Route 4</u></b>	
	@ Cross St.	
	@West side of Green St.	
7:06	588 1 <sup>st</sup> NH Turnpike	3:25
	674 1 <sup>st</sup> NH Turnpike	
7:13	<b><u>Arrive @ CBNA</u></b> (Driver also drives Route #4)	

**11/29/16**

- 6:30 **Left onto Route 4 right onto Ridge Rd.**  
24 Ridge Rd.  
69 Ridge Rd.  
97 Ridge Rd.
- 6:35 108 Ridge Rd.  
137 Ridge Rd.  
215 Ridge Rd.  
**Right onto Tasker Hill Rd. then quick left onto Temperance Hill Drive**  
50 Temperance Hill Dr.  
**Right onto Ridge Rd.**
- 6:40 Ridge Rd. @ Angela  
**Left onto Sherburne Hill Rd @ Knowles Way**  
**Right onto Bow Lake Rd.**
- 6:45 Bow Lake Rd. @ Bennett Bridge Rd.  
**Turn around @ Bennett Bridge Rd then back out onto Bow Lake Rd.**
- 6:48 Bow Lake Rd. @ Mill Pond  
**Right onto Route 4**  
1232 1<sup>st</sup> NH Turnpike (wooden duck crafts)
- 6:58 1446 1<sup>st</sup> NH Turnpike (old dentist office)  
**Left onto Lake Shoreside Drive**  
151 Lakeshore Dr.
- 7:00 Lakeshore Dr. @ Park Ave.  
1<sup>st</sup> NH Turnpike @ Old Dump Rd. (diner)  
1<sup>st</sup> NH Turnpike @ Tasker Shore Drive (P.O.)
- 7:06 1<sup>st</sup> NH Turnpike @ Denmark Drive  
**Right onto Blake's Hill Rd.**  
122 Blake's Hill Rd.  
Blake's Hill Rd. @ Meadow Lane
- 7:09 **Turn around @ Harmony & Winding Hill Rd.**  
333 Blake's Hill Rd.  
340 Blake's Hill Rd.  
**Right onto Kelsey Mill Rd.**  
39 Kelsey Mill Rd.
- 7:12 1<sup>st</sup> NH Turnpike @ Harvey Lake Road
- 7:15 @CB (Driver continues on to Route #3)

**8/31/16**

- Left onto Route 4 left out of CBNA**  
 2:52 1232 1<sup>ST</sup> NH Turnpike  
 1446 1<sup>st</sup> NH Turnpike (Old Dentist Office)
- Left onto Lakeshore Drive**  
 2:59 151 Lakeshore Drive  
 Lakeshore @ Park Ave.
- Right onto Route 4**  
 1<sup>st</sup> NH Turnpike @ Old Dump Rd.  
 1<sup>st</sup> NH Turnpike @ Tasker Shore Rd.  
 3:01 1<sup>st</sup> NH Turnpike @ Denmark Dr.
- Right onto Blake's Hill Rd.**  
 122 Blake's Hill Rd.  
 Blake's Hill Rd. @ Meadow Lane  
 340 Blake's Hill Rd.
- Turn around @ Harmony & Winding Hill Rd**  
 333 Blake's Hill Rd.  
 3:05 337 Blake's Hill
- Right onto Kelsey Mill Rd.**  
 39 Kelsey Mill Rd.
- Right onto Route 4**  
 1<sup>st</sup> NH Turnpike @ Harvey Lake Rd.
- Left onto Bow Lake Rd.**  
 221 Bow Lake Rd.
- 3:13 **Turn around @ Bennetts Bridge Rd (Drop) Left onto Bow Lake Rd.**  
 Bow Lake Rd. @ Bennetts Bridge Rd.  
 Bow Lake Rd. @ Mill Pond Rd.
- Left onto Sherburne Hill Rd.**  
 Sherburne Hill Rd. @ Knowles way (CROSS)
- 3:17 Ridge Rd. @ Angela Dr.  
**Left onto Tasker Hill Rd. left onto Temperance Rd.**  
 50 Temperance Hill Rd.
- Right onto Tasker Hill Rd. left onto Ridge Rd.**  
 215 Ridge Rd.  
 137 Ridge Rd.  
 108 Ridge Rd.  
 97 Ridge Rd.  
 69 Ridge Rd.  
 3:20 24 Ridge Rd. (CROSS)

**8/31/16**

- Route 4 west,**
- 6:35 1520 1<sup>st</sup> NH Turnpike  
1<sup>st</sup> NH Turnpike @Spruce Cove  
**Left onto Route 107 left onto Gulf Rd., turn around @ Oak Wood Rd.**
- 6:45 Oak Wood Rd.  
**Right onto Route 107 right onto 1<sup>st</sup> NH Turnpike**  
1471 1<sup>st</sup> NH Turnpike  
**Left onto School St.**
- 6:58 School St @ Old Turnpike Rd.  
**Left onto Main St. right onto Catamount Rd.**  
56 Catamount Rd.  
**Right onto Jenness Pond Rd.**
- 7:00 Jenness Pond Rd. @ Long Pond Rd.  
Jenness Pond Rd. @ Old Barnstead Rd.  
**Left onto Catamount Rd.**  
Catamount Rd.@ Quimby Rd.  
**Catamount Rd. turns into Main St. at sharp curve**
- 7:08 Main St.@ Old Pittsfield  
93 Main St.
- 7:10 64 Main St.
- 7:15 @ CB (Driver continues on to Route #2)

**8/31/16**

- 2:50 64 Main St.  
93 Main St.  
Main Street@ Old Pittsfield Rd.  
56 Catamount Rd. (Yellow Apt)
- 2:55 Jenness Pond Rd.@Long Pond Rd.  
Jenness Pd Rd.@ Old Barnstead Rd.
- 3:00 **Left onto Catamount Rd.**  
Catamount Rd.@ Quimby Rd.
- 3:08 **Right onto School St.**  
School Street@ Old Turnpike Rd.  
**Right onto Route 4**  
1520 1<sup>st</sup> NH NTurnpike  
1<sup>st</sup> NH Turnpike@ Spruce Cove Rd.
- 3:15 **Route 107 left onto Gulf Rd. turn around @ Oak Wood Rd.**  
Gulf Road @ Oak Wood Rd.  
**Right onto Route 107 right onto Route 4**
- 3:20 1471 1<sup>st</sup> N.H.Turnpike

(Driver also drives Route #2)

**8/31/16**